

Office of the County Clerk
County of Canadian
State of Oklahoma

Canadian County Public Facilities Authority
Board of Trustees Regular Meeting
July 6, 2010

The Canadian County Public Facilities Authority Board of Trustees met at 10:00am in the Public Meeting Room, Canadian County Courthouse, 201 N. Choctaw, El Reno, Oklahoma. Those present were Trustee Chairman David Anderson, Trustee Phil Carson, and Trustee Jack Stewart. Others present were Authority Counsel John A. Bass, Michelle Hickey from the Juvenile Justice Center, Recording Secretary Audre Knott, and County Clerk Shelley Dickerson.

Notice of the meeting had been posted as required by law.

Trustee Anderson called the meeting to order.

Trustee Carson moved, seconded by Trustee Stewart to approve the June 28, 2010 minutes. Voting aye: Anderson, Carson, and Stewart. The motion passed 3-0.

Trustee Anderson stated he had requested Dickerson to clerk the meetings and minutes of the Public Facilities Authority and the Home Finance Authority.

Trustee Carson moved, seconded by Trustee Stewart to approve the invoices and purchase orders as presented by Knott. Voting aye: Anderson, Carson, and Stewart. The motion passed 3-0.

Bass stated a monthly loan payment for the Health Department for \$900.00 was being paid with the monthly collections for vault rentals for the County Sheriff and Court Clerk. Those lease rentals have not been renewed for FY2010-11. The Public Facilities Authority continues to receive \$900.00 monthly from the county for the parking lot rental. He stated that after the Health Department completes its obligation for the loan, the Authority may need to refinance the balance of the loan of approximately \$50,000.00. Another source of revenue is the rental of the "Mistletoe" / ODOT building.

Trustee Anderson presented item #3-b – Discuss status of Juvenile Justice Center, including roof repairs, with action as necessary. Jamie Girard was not present to give updated information concerning the roof. Hickey stated she would have Girard contact Trustee Anderson about this item.

Trustee Stewart stated the meeting last week was confusing concerning the preliminary budget for the Juvenile Justice Center. Stewart asked for additional information concerning the programs, the beneficiaries of the programs, and the funding for the Center. Stewart asked for the Center to understand the budget was preliminary until it has been approved by the Excise Board. Hickey and Dickerson will work together to provide the data Stewart requested.

Trustee Carson moved, seconded by Trustee Stewart to approve the Lease Agreement with the Board of County Commissioners of Canadian County for the Office Building, 210 N. Choctaw, El Reno, Oklahoma for FY2010-11. Voting aye: Anderson, Carson, and Stewart. The motion passed 3-0.

Trustee Anderson presented item #5 – Consider retaining the firm HBC CPAs & Advisors for accounting services for the 2010-2011 fiscal year with action as necessary. Bass stated this should be for audit services. Bass had not received the engagement letter and proposal from HBC CPAs & Advisors and suggested this item be tabled. Trustee Stewart moved, seconded by Trustee Anderson to table the item. Voting aye: Anderson, Carson, and Stewart. The motion passed 3-0.

Trustee Anderson asked for new business. Trustee Carson stated the east fence [at the Juvenile Justice Center] needed to be done. Trustee Anderson stated he would address the situation.

July 6, 2010 Public Facilities Authority Minutes continued:

Trustee Carson moved, seconded by Trustee Stewart to adjourn. Voting aye: Anderson, Carson, and Stewart. The motion passed 3-0.

Shelley Dickerson, County Clerk
Public Facilities Authority Recording Secretary

(SEAL)